

Helping Harvest Community Kitchen

229 Washington St., Reading PA 19601

Step-by-step instructions on how to prepare for your volunteer shift

1.) Park in the Goggleworks parking lot, located inbetween 2nd and 3rd and Walnut and Washington Streets in Reading. The Goggleworks campus is an entire city block, and we share a campus with them. Parking here is free, and not ticketed or permitted like other spots nearby.



2.) Once parked, please note the small walkway on the left side of the lot. That is how to proceed into the Community Kitchen; do not go into the Goggleworks building. While we share a campus with them, we are in two separate buildings.



3.) As you proceed down the walkway, you will see the buildings are connected by a green bridge. You will also note the outdoor cafe, loading docks, and BCIU's outdoor playground.



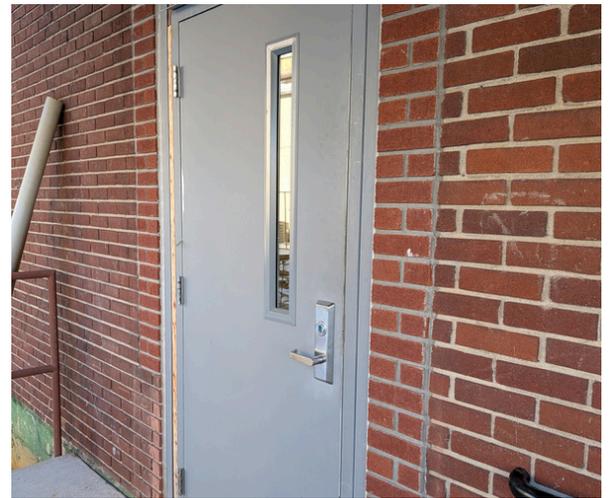
4.) Along the walkway you will head straight, so that you are facing 3rd Street. You will notice Dolan signs and a chain link fence ahead. At the end of the walkway, you will see a ramp.



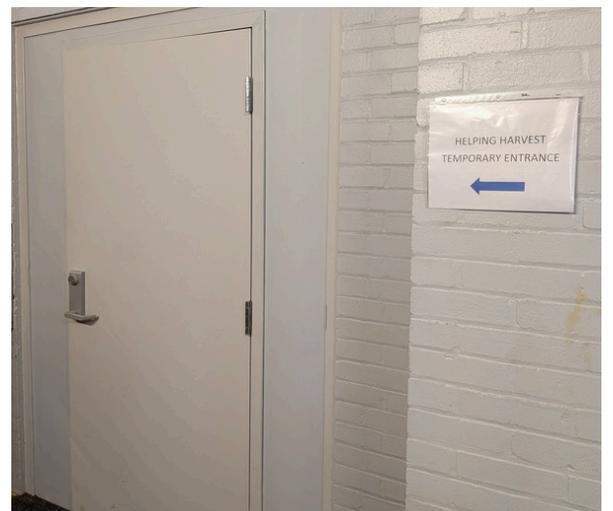
5.) Proceed to the top of the ramp. There will be construction will be on your left.



6.) You have found the first door, and entrance to our facilities!

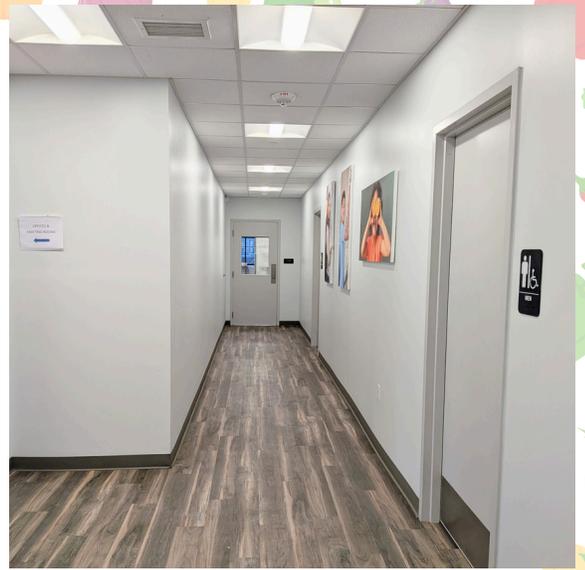


7.) You will be in a stairwell, with a white door ahead of you. There is a sign indicating that this is our entrance. Please go through the door.

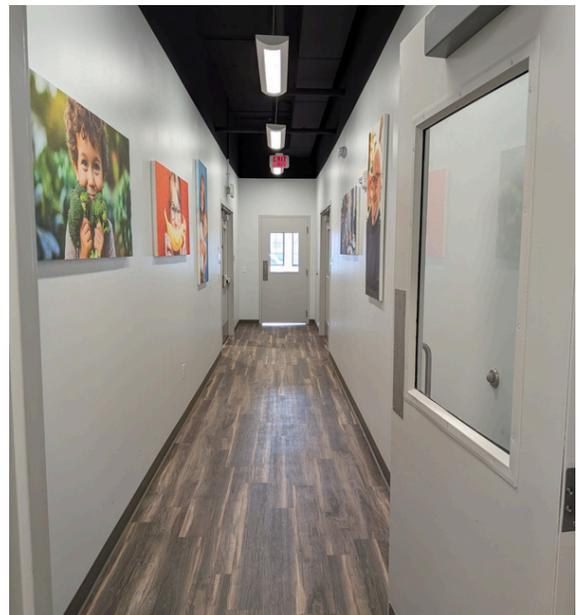


8.) Welcome! Please see the restrooms with attached locker rooms on your right. Ahead of you is the kitchen. Before you clock-in for your shift, please feel free to use the restroom, or use our lockers to hang your coat, or to tuck personal belongings away. We do not provide locks. If you would rather, please leave personal belongings in your vehicle.

To clock in, please go through the first door on your left noted by a sign that says "Offices."



9.) Proceed down the hallway and turn into the first room on your left to access our volunteer lobby. If you go right, you will be in our conference room which also has kitchen access.



10.) To clock in and out for your shift, please use the iPad located on the cabinet unless instructed to use a paper sign-in sheet. Type your first or last name into the kiosk and follow the prompts. Once clocked in, you are ready to go into the kitchen! If you are an individual, please go back the way you came and access the kitchen by going past the restrooms. If you are part of a group, please wait in the conference room across from the lobby to await further instructions from the chefs.



We are so glad you're here, and hope you have an amazing time volunteering!